



**LEPPINGTON  
PUBLIC SCHOOL**

*A place to gather, learn and grow.*

# **Student Mobile Phone Procedures**

Updated November, 2023

# Student Mobile Phone Procedures

At Leppington Public School, students are not allowed to use mobile phones at school, including during lunch and recess. The Principal will manage individual requests from parents/ carers for any exemptions from the following procedures. The Principal may allow mobile phone usage in specific circumstances such as for an educational purpose, to achieve student health and wellbeing outcomes, or as part of reasonable adjustment to enable students with specific needs to participate in education on the same basis as other students.

Principal, teachers and school administration support staff will:

- support parents or carers and students to model appropriate use of mobile phones
- respond to and report any inappropriate use of mobile phones
- implement this policy in consultation with school staff, students, parents or carers, including determining where mobile phones are to be kept while on school premises.

At Leppington Public School, **Phones are turned off and stored in the school office between the hours of 8:30 am and 2:55pm.**

- Phones are turned off and delivered to the school office by the student who owns the device as they arrive at school.
- Phones are stored securely, in an alphabetical filing system, and in a secure location in the office building during the day
- Students are released from class at 2:55pm each day to collect their phones from the office administration staff.
- Phones remain turned off until the bell rings.
- Phones may be turned on after school hours, but must remain in school bags and not used while on school grounds.

Students at Leppington Public School participate in a BYOD program to support learning in the classroom. They have a [signed agreement for use of devices at school](#). Mobile phones are not considered an appropriate device for learning at Leppington Public school and as such, do not qualify for usage in the classroom.

Students at Leppington Public School are required to sign a [Technology Code of Conduct](#). Mobile phone usage at school is in breach of the Technology code of conduct and consequences for usage will follow the [Behaviour Management and Support Plan](#).

Breach of The BYOD agreement and the Technology Code of conduct are considered as serious behaviour concerns and as such possible consequences for breach of school policy can require one or more of the following:

- Assistant Principal, Deputy Principal and/ or Principal investigation
- Parent meetings
- Reflection procedures during break times
- Formal Caution to Suspend
- Possible Suspension